

(see reverse)

<u>PROCEDURE FOR PREPARATION</u>	:	FmHA Instructions 1980-A, 1980-C, 1980-D, 1980-E, 1980-F, 1980-I.
<u>PREPARED BY</u>	:	FmHA representative.
<u>NUMBER OF COPIES</u>	:	Two.
<u>SIGNATURE REQUIRED</u>	:	FmHA representative.
<u>DISTRIBUTION OF COPIES</u>	:	Original – Finance Office; copy retained by originating office.

INSTRUCTIONS FOR PREPARATION

This form must always be accompanied by Form FmHA 1989-51, Add, Change or Delete Guaranteed Loan Record (Transaction Code 4053) containing assumed loan information. If transferee is a new borrower in FmHA Guaranteed Loan Program, this form must also be accompanied by a Form FmHA 1980-50, Add, Delete or Change Guaranteed Loan Borrower Information (Transaction Code 4051) containing transferee information.

- Item 1. Enter the Transferor's Case Number. Show the State and County Code and the borrower's Social Security or Internal Revenue Service Identification Number. Example: 12191-1013171-101918161613111312141
- Item 2. Enter the Transferee's Case Number. Show the State and County Code and the borrower's Social Security or Internal Revenue Service Identification Number. Example: 12191-1013171-101010161514181716151
- Item 3. Enter the FmHA assigned Loan Number of transferor. Example: 15111
- Item 4. Enter the Loan Number of Transferee (Assigned by the Finance Office). Example: 15101
- Item 4A. To be filled in only when a buydown is in effect on the loan. Enter the applicable code. The loan and interest rate buydown can be transferred only to co-borrower or another borrower who was originally liable for the loan. Consequently, enter 1 if the transferee was originally liable for the debt at the time the interest rate buydown was granted. Otherwise enter 2.
- Item 5. Enter the Transferor's name. Abbreviate when necessary. Example: JOHN EISENBERGER
- Item 6. Enter the Transferee's name. Abbreviate when necessary. Example: JOHN EISENBERGER
- Item 7. Enter the Lender's Internal Revenue Service Tax Identification Number. Example: 101913141517161519181
- Item 8. Enter the FmHA assigned Branch Number. Example: 1010121
- Item 9. Enter the Lender's name. Abbreviate when necessary. Example: FEDERAL LAND BANK
- Item 10-12. Enter the applicable code. Example: 10. 11 11. 12 12. 15
- Item 13. Enter the date of transfer and assumption. Example: 10191-13101-19131
- Item 14. Enter the total amount of the loan (includes guaranteed and nonguaranteed portion). Example: \$111161510101010101
- Item 15. Enter the amount of unpaid principal assumed as of the date of transfer and assumption. Example: \$11111918171510101
- Item 16. Enter the loan transfer fee paid by transferee. Applicable to Community Facility and Water & Waste Disposal loans only. If zero, enter 0.00. Example: \$111119151010101
- Item 17. Enter the date transfer fees were paid. Finance Office only. Example: 10191-11151-19131
- Item 18. Enter the total amount of indebtedness assumed (interest and principal). Example: \$1121110101010101
- Item 19. Enter the amount of interest that the transferee assumed as of the date of transfer and assumption. If zero, enter 0.00. Example: \$11111121510101
- Item 20. Enter the remaining principal balance outstanding on the transferor's account after the assumption. If zero, enter 0.00. Example: \$111113121510101
- Item 21. Enter maturity date of transferee's note. Example: 10171-10111-11101
- Item 22. Enter the applicable code. Example: 111
- Item 23. Enter the Lender's interest rate on the guaranteed portion of the loan. If this is a Rural Housing Loan, enter the applicable interest rate of the transferee. Example: 1019111215101
- Item 24. Enter the Lender's interest rate on the nonguaranteed portion of the loan. Do not enter if this is a Rural Housing Loan. Example: 1110111215101
- Item 25-27. Self-explanatory.